

**Committee and Administrative Units Responsible for preventing Money
Laundering Operations, and their Tasks**

1. **“Board Audit Committee”** Responsible for oversight over Compliance & AML/CFT issues and setting /amending the related policies.
2. **“Head of Compliance & AML/CFT Unit”** to supervise the Compliance & AML/CFT Unit and ascertain Cb compliance with the laws, regulation and procedures in force.
3. **Compliance Managers** at the Compliance & AML/CFT Unit to enforce the implementation of compliance regulations & AML/CFT policies & procedures.
4. **“Compliance Officers”** to support the compliance functions and ensure a coherent and continuous monitoring of account transactions via the AML system “RiskSecure” .
5. **“Branch Manager/ Supervisors”** to act as the AML officers at the branch level responsible for the prevention of money laundering and coordinating with the AML Unit on any AML &CFT concerns.
6. **“Operations”** to act as a double checker in verifying the integrity of the transaction being executed through the department and to cross check all swift transactions against black list data base.
7. **“Customer Service Agents”** to ensure that application received for the opening of accounts are properly accurately filled, and all related required documents are obtained from the client.
8. **“Tellers”** to verify customer’s ID, verify the source of funds the Cash Deposit Slip, and to report any fraud or suspicion Identified at the counter.

Within their own terms of reference, the committees and administrative units established at the bank, as well as other concerned officials, must comply with the procedures aiming at preventing, identifying, recording, and reporting ML/TF operations to the appropriate authorities. These procedures are, for indicative purposes only, and should not be restricted to the following: